

Decision ID:

PCCDJ

000626

2021

Decision title

Office of the Police and Crime Commissioner (OPCC) and Hampshire Constabulary (HC) Outturn 2020/21

Executive summary

The report summaries the outturn position as at the end of the 2020/21 financial year and makes recommendations for carry forwards and the use of underspend.

The underspend before carry forward requests is £6.7m, and the net underspend after taking account of carry forward requests is £3.6m, as set out below:

	Underspend 20/21 (£m)
HC	4.2
OPCC	2.5
Total underspend	6.7
Carry forward requests	3.1
Net underspend	3.6

The carry forward requests are not a request for new funding; their approval will ensure that funding that was made available in 2020/21 for specific commitments can be carried forward to fund the completion of those initiatives in 2021/22.

Recommendations

It is recommended that:

- I the outturn position 2020/21 is noted, which is an underspend of £6.7m
- II carry forward requests in the sum of £3.1m (£1.418m for HC and £1.719m for OPCC) are approved to allow those funds to support the costs of commitments that will be completed in the 2021/22 financial year

Decision ID:

PCCDJ	000626	2021
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III the remaining £3.6m underspend is transferred to the Police and Crime Commissioner's (PCC) reserves, to be utilised as set out below:

Item	£m
Estates Reserve: Completion of building purchase (detail as per attached report)	0.6
Estates Reserve: Estate Programme works to address backlog maintenance	1.5
Estates Reserve: Isle of Wight capital programme	1.0
Commissioners reserve to support the new Police and Crime Plan	0.5
Total	3.6

Statement on publication

This Decision Record and supporting Decision Request documentation is suitable for publication.

Police and Crime Commissioner approval

I hereby **approve** the recommendation above.

Signature:



Name: **Donna Jones**
Police and Crime Commissioner for Hampshire

Date: 21-Jul-21

Decision ID:

PCCDJ

000626

2021

Decision Window:

2021-07

Document version history:

Table 1 – Document version history

Version Number	Version date	Requester of change	Summary of changes
1.0	25-Jun-21	Chief Finance Officer, Hampshire Constabulary	First issue
1.1	28-Jun-21	OPCC Programme Office	Minor changes to format only.
1.2	19-Jul-21	Authors	Further changes to content.

Decision title:

Office of the Police and Crime Commissioner (OPCC) and Hampshire Constabulary (HC) Outturn 2020/21

Requester details:

Requester: Richard Croucher and Andrew Lowe

Role title: Chief Finance Officer, Hampshire Constabulary and Chief Finance Officer, OPCC

1 Summary

The report summaries the outturn position as at the end of the 2020/21 financial year and makes recommendations for carry forwards and the use of underspend.

The underspend before carry forward requests is £6.7m, and the net underspend after taking account of carry forward requests is £3.6m, as set out in **Table 2** overleaf:

Decision ID:

PCCDJ

000626

2021

Table 2 – Details of underspend before carry forward requests and the net underspend after taking account of carry forward requests

	Underspend 20/21 (£m)
HC	4.2
OPCC	2.5
Total underspend	6.7
Carry forward requests	3.1
Net underspend	3.6

The carry forward requests are not a request for new funding; their approval will ensure that funding that was made available in 2020/21 for these commitments can be carried forward to fund the completion of these initiatives in 2021/22.

2 Recommendation

It is recommended that:

- I the outturn position 2020/21 is noted, which is an underspend of £6.7m
- II carry forward requests in the sum of £3.1m (£1.418m for HC and £1.719m for OPCC) are approved to allow those funds to support the costs of commitments that will be completed in the 2021/22 financial year, as set out in section 3
- III the remaining £3.6m underspend is transferred to the Police and Crime Commissioner’s reserves, to be utilised as set out in **Table 3** overleaf:

Decision ID:

PCCDJ

000626

2021

Table 3 – Utilisation of remaining £3.6m underspend transferred to the Police and Crime Commissioner’s reserves

Item	£m
Estates Reserve: Purchase of 1630 Parkway	0.6
Estates Reserve: Estate Programme works to address backlog maintenance	1.5
Estates Reserve: Isle of Wight capital programme	1.0
Commissioners reserve to support the new Police and Crime Plan	0.5
Total	3.6

3 Strategic context

The Outturn Report shows the OPCC and Constabulary’s position as at the end of the financial year against the budget set by the PCC. After carry forwards are applied the net remaining underspend for the OPCC and Constabulary for 2020/21 is £3.6m:

Table 4 - Details of underspend before carry forward requests and the net underspend after taking account of carry forward requests

	Underspend 20/21 (£m)
HC	4.2
OPCC	2.5
Total underspend	6.7
Carry forward requests	3.1
Net underspend	3.6

Carry forward requests are included totalling £3.137m. These allow commitments made in the approved 2020/21 to be completed in 2021/22:

Decision ID:

PCCDJ

000626

2021

Table 5 – Commitments made in the approved 2020/21 to be completed in 2021/22

Organisation	Commitment	£m
HC	Forensic Collision Investigation Unit equipment	0.317
HC	Estate Building Security	0.203
HC	Digital Investigation including Longarm solution	0.293
HC	Cadets	0.014
HC	Corporate Insights Consultancy	0.072
HC	Sports and Social Club refund	0.023
HC	Wellbeing respite programme	0.496
	HC Total	1.418
OPCC	Planned maintenance and furniture	1.553
OPCC	Commissioning out of court disposals and appropriate adults	0.095
OPCC	Office training and Uni student placements	0.071
	OPCC Total	1.719
	Total c/f requests	3.137

4 Options appraisal

There is an option to not approve the carry forward request. Where orders have been raised for goods or services already, this will not save cost but will mean that an alternative funding source will have to be identified rather than using the money that was made available to support the expenditure in the 2020/21 budget. The recommendation is that the carry forward is approved as funding was approved through the budget process for these costs to be incurred due to the relative need and priority of the initiatives concerned.

There is an option to allocate the underspend to different reserves, but the recommendations currently reflect the priority areas for allocation to and use of reserves.

Decision ID:

PCCDJ

000626

2021

5 Timescales

An early decision on carry forward would be welcome to confirm whether funding is available to complete the initiatives concerned.

6 Financial and resourcing implications

The funding for carry forward requests is already available in the 2020/21 revenue budget. The request is to carry forward funding of £3.1m to 2021/22 to be able to pay for commitments that become due in 2021/22.

On the assumption that the carry forward request is approved, the net remaining underspend of £3.6m is recommended to be allocated to reserves as set out in section.

Table 6 - Funding allocation in each financial year

	2021-22	2022-23	2023-24
Capital			
Revenue	£3.137m		

Table 7 - Funding source - Capital and Revenue

	Capital (insert 'Yes' if applicable)	Revenue (insert 'Yes' if applicable)
Transformation reserve		
Commissioner's reserve		Yes
Commissioning budget		
Approved capital programme		Yes
General fund		
Other		Carry Forward of 2021/22 revenue budget

7 Communications and engagement implications

None. This allows completion of initiatives already announced and funded through the revenue budget 2020/21 process.

8 Legal implications

None.

Decision ID:

PCCDJ

000626

2021

9 Risks and mitigation

There is a risk that existing financial commitments cannot be funded if the carry forward is not approved.

10 Strategic policing requirement

Not applicable.

11 Equalities

No equalities issues are raised.

12 Data Protection implications

There are no GDPR implications in the initial scope for the programme.

13 Publication status

This Decision Record is suitable for publication.

14 Personnel consulted

The following personnel were consulted on the Decision Request.

Table 8 - Personnel consulted

Role	Organisation	Confirmation of consultation (insert 'Yes' if applicable)
Chief Executive	OPCC	
Deputy Chief Executive / Criminal Justice Portfolio Lead	OPCC	Yes
Chief Finance Officer	OPCC (HCC)	Not applicable
Head of Strategic Commissioning and Partnerships	OPCC	
Head of Communication and Engagement	OPCC	
Head of Performance and Information	OPCC	
Head of Standards and Compliance	OPCC	
Head of Estate, Operations and Support	OPCC	
Programme Office Manager	OPCC	
Accountant	OPCC (HCC)	
Deputy Monitoring Officer	OPCC (HCC)	

Decision ID:

PCCDJ

000626

2021

Role	Organisation	Confirmation of consultation (insert 'Yes' if applicable)
Head of Strategic Procurement	HCC	
Commissioning and Partnerships Officer	OPCC	

OPCC- Office of the Police and Crime Commissioner

HCC – Hampshire County Council

15 Appendices

None.

16 Background papers

Budget Report 2020/21