POLICE & CRIME COMMISSIONER
SERVING HAMPSHIRE & ISLE OF WIGHT

Office of the Police and Crime Commissioner for Hampshire

Application for Allowances

Make and Model of Vehicle(s): Freelander Discovery
Reg. No.(s):
Cubic Capacity:

Name: Michael Lane
Address: Office of the Police and Crime Commissioner
St Georges Chambers
St Georges Street, Winchester SO23 8AJ

Date	Description of Approved Duty	Return Journey		Allowances Claimed											
				Travelling											Subsistence
				Own Car					Other Transport						
				Total Miles	Home to Work	Miles claimed	Rate	Amount	Train	Ferry	Taxi	Bus	Other		
		From (Home)	To	(A)	(B)	(A - B)	£	£	£	£	£	£	£		£
07.09.16	New Milton Dementia Friendly Launch	Office	BH25 6DE	32.3		32.3	0.45	14.54							
07.09.16	New Milton Dementia Friendly Launch	BH25 6DE	Home	44	30	14	0.45	6.30							
15.09.16	South East Regional Meeting, Surrey Police HQ	Home	GU3 1HG	51.81	30	21.81	0.45	9.81							
15.09.16	South East Regional Meeting, Surrey Police HQ	GU3 1HG	Home	51.81	30	21.81	0.45	9.81							
21.09.16	Safer North Hampshire Community Safety Awards, Aldershot	Office	GU11 1NX	33.33		33.33	0.45	15.00							
21.09.16	Safer North Hampshire Community Safety Awards, Aldershot	GU11 1NX	Home	47	30	17	0.45	7.65							
23.09.16	NCA PCC Borders Event, London					0	0.45	0.00			25.00				
23.09.16	NCA PCC Borders Event, London					0	0.45	0.00			5.00				
24.09.16	Community Engagement,Grand Ward					0	0.45	0.00					5.00		
						0	0.45	0.00							
						0	0.45	0.00							
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						0	0.45	0.00							
						0	0.45	0.00							
				260.25	120	140.25		63.11	0.00	0.00	30.00	0.00	5.00		0.00

I DECLARE that I have necessarily incurred expenditure on travelling and subsistence, that all my expenses and allowances claimed are in accordance with current regulations issued and that I have not made and will not make any other claim in respect of the matter to which this claim relates. I DECLARE that the vehicle I am using is roadworthy with a valid MOT certificate, if applicable, that I have at least a third party insurance policy for the vehicle which includes passenger cover and that I have notified the insurance company that I am using the vehicle for Office of the Police and Crime Commissioner business. I DECLARE that I have the necessary VAT reciepts to cover the fuel that I have used.

Signed

Date

Total of Claim **£** 98.11