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# Joint Audit Committee

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**DATE:** Tuesday January 30<sup>th</sup>, 2018

**TIME:** 1pm

**VENUE:** Conference room, Office of the Police & Crime Commissioner,  
St George's Chambers, St George's Street, Winchester,  
SO23 8AJ

**CONTACT:** Shirley Semke, 02380 479682

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## AGENDA

### 1. DECLARATION OF INTERESTS

All members who believe they have a personal or prejudicial interest in any matter to be considered at the meeting must declare that interest and consider whether to leave the meeting whilst the matter is discussed, save for exercising any right to speak. The declaration should be made at the time of the relevant debate.

### 2. APOLOGIES

#### ***PART 1 - MATTERS TO BE CONSIDERED IN PRIVATE***

#### **EXCLUSION OF PRESS AND PUBLIC**

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 & 7 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to the financial or business affairs of any authority that hold that information and any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. Further that in all the circumstances of the case, the public interest in

maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

**3. CONFIDENTIAL MINUTES**

To receive, and confirm as a correct record, the confidential minutes of the meeting of the Committee held on 21<sup>st</sup> September 2017.

**4. OFFICE OF THE POLICE AND CRIME COMMISSIONER'S STRATEGIC RISK REGISTER UPDATE AND ANNUAL RISK MANAGEMENT REPORT**

To consider the Strategic Risk Register for the OPCC.

**5. HAMPSHIRE CONSTABULARY'S STRATEGIC RISK REGISTER UPDATE AND ANNUAL RISK MANAGEMENT REPORT**

To consider the report of the Strategic Risk Register for HC.

**6. INTERNAL AUDIT PROGRESS REPORT - CONFIDENTIAL**

To consider a confidential report of the Chief Internal Auditor together with copies of the internal audit reports issued since the last report in March 2016.

**7. POLICE AND FIRE GOVERNANCE**

Verbal update.

**8. COLLABORATION AUDIT PROTOCOL**

To consider the report of the Chief Finance Officer.

***PART 2- MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC (this session will not commence until 2pm)***

**9. CHAIR'S REPORT (Oral)**

The Chair to report as appropriate.

**10. MINUTES AND MATTERS ARISING**

To agree the minutes of the meeting on 21<sup>st</sup> September 2017 as a correct record, and consider any matters arising.

**11. TERMS OF REFERENCE**

To consider the report of the Acting Head of Governance and Policy.

**12. TREASURY MANAGEMENT STRATEGY 2018/2019**

To consider the report of Chief Finance officer for The Office of the Police and Crime Commissioner.

**13. EXTERNAL AUDIT – AUDIT PROGRESS REPORT 2017/2018**

To consider the External Audit progress report.

**14. EXTERNAL AUDIT ANNUAL AUDIT LETTER**

To consider the Annual External Audit Letter

**15. INTERNAL AUDIT PROGRESS REPORT 2017/2018**

To consider a report of the Chief Internal Auditor.

**16. INTERNAL AUDIT CHARTER AND ANNUAL INTERNAL AUDIT PLAN 2018/2019**

To consider a report of the Chief Internal Auditor.

**17. ANY OTHER BUSINESS**

Dates of future meetings for 2018.

**18. DATE OF NEXT MEETING/FORWARD PLAN**

The next meeting is on Thursday March 29<sup>th</sup> 2018 at 1pm.

***MEETING CLOSED***

***PART 3 – PRIVATE DISCUSSION WITH INTERNAL AND EXTERNAL AUDITORS (IF REQUIRED)***

**ABOUT THIS AGENDA:**

This agenda is available on Police and Crime Commissioner's website ([www.hampshire-pcc.gov.uk](http://www.hampshire-pcc.gov.uk)) and can be provided, on request to 01962 871595, in alternative versions (such as large print, Braille or audio) and in alternative languages.

**ABOUT THIS MEETING:**

The press and public are welcome to attend the public sessions of the meeting.

If you have any particular access requirements, for example if you require wheelchair access or a hearing loop, please contact us on 01962 871595 in advance of the meeting to make the necessary arrangements.