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Joint Audit Committee

DATE: Thursday June 25th 2015

TIME: 2.00pm

VENUE: Main Conference room, Office of the Police & Crime Commissioner, St George's Chambers, St George's Street, Winchester, SO23 8AJ

CONTACT: Shirley Semke, 01962 871595

AGENDA

PART 1 - MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. DECLARATION OF INTERESTS

All members who believe they have a personal or prejudicial interest in any matter to be considered at the meeting must declare that interest and consider whether to leave the meeting whilst the matter is discussed, save for exercising any right to speak. The declaration should be made at the time of the relevant debate.

2. APOLOGIES

To receive apologies for absence.

3. CHAIR'S REPORT

(Oral)

The Chair to report as appropriate.

4. MINUTES

To agree the minutes of the previous meeting as a correct record, and consider any matters arising.

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5. TREASURY MANAGEMENT OUTTURN REPORT

To consider the annual report of the Chief Finance Officer on the treasury management strategy for 2014/15.

6. EXTERNAL AUDIT – JOINT AUDIT PLAN

To consider the joint Audit Plan for the audit engagements of the OPCC and the CC.

7. EXTERNAL AUDIT – ANNUAL AUDIT FEE 2015/2016

To consider the External Annual Audit fees for 2015/16 for the CC and PCC.

8. INTERNAL AUDIT PROGRESS REPORT

To consider a report of the Chief Internal Auditor with an overview of internal audit activity against assurance work completed in accordance with the approved audit plan.

9. ANNUAL INTERNAL AUDIT OPINION 2014/15

To consider a report on the opinion of the Chief Internal Auditor on the adequacy and effectiveness of the frameworks of risk management, internal control and governance operated for the year ending 31st March 2015.

10. ANNUAL GOVERNANCE STATEMENTS 2014/2015

To consider a report of the Chief Finance Officer for the Chief Constable and Chief Executive for the Police and Crime Commissioner.

11. JOINT AUDIT COMMITTEE ANNUAL REPORT

To consider the report of the Chief Executive outlining an approach to the Annual Report.

12. AUDIT COMMITTEE SELF ASSESSMENT

To consider a report from the Chairman on audit committee self assessment.

13. DATE OF NEXT MEETING/ FORWARD PLAN

The next meeting of the Joint Audit Committee – **Monday September 21st, 2pm.**

14. EXCLUSION OF PRESS AND PUBLIC

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 & 7 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to the financial or business

affairs of any authority that hold that information and any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. Further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

PART 2 - MATTERS TO BE CONSIDERED IN PRIVATE

15. INTERNAL AUDIT PROGRESS REPORT - CONFIDENTIAL

To consider a confidential report of the Chief Internal Auditor together with copies of the internal audit reports issued since the last report in March 2015.

16. CONFIDENTIAL MINUTES

To receive, and confirm as a correct record, the confidential minutes of the meeting of the Committee held on 31st March 2015.

17. OFFICE OF THE POLICE AND COMMISSIONER'S STRATEGIC RISK REGISTER UPDATE

To consider a confidential report of the Estates, Strategy and Delivery Director for the Office of the Police and Crime Commissioner which provides the current Risk Register for the Office of the Police and Crime Commissioner.

18. HAMPSHIRE CONSTABULARY'S STRATEGIC RISK REGISTER

To consider a confidential report of the Strategic Risk Manager which provides the current Risk Register for Hampshire Constabulary.

MEETING CLOSED

PART 3 – PRIVATE DISCUSSION WITH INTERNAL AND EXTERNAL AUDITORS (IF REQUIRED)

ABOUT THIS AGENDA:

This agenda is available on Police and Crime Commissioner's website (www.hampshire-pcc.gov.uk) and can be provided, on request to 01962 871595, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting.

If you have any particular access requirements, for example if you require wheelchair access or a hearing loop, please contact us on 01962 871595 in advance of the meeting to make the necessary arrangements.