



- NOT PROTECTIVELY MARKED -



# Joint Audit Committee

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**DATE:** Tuesday 25 June 2013

**TIME:** 11.00am

**VENUE:** Main Conference room, Office of the Police & Crime Commissioner,  
Westgate Chambers, Staple Gardens, Winchester, SO23 8AW

**CONTACT:** Caroline Sargeant, 01962 871595

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## AGENDA

### ***PART 1 - MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC***

#### **1. DECLARATION OF INTERESTS**

All members who believe they have a personal or prejudicial interest in any matter to be considered at the meeting must declare that interest and consider whether to leave the meeting whilst the matter is discussed, save for exercising any right to speak. The declaration should be made at the time of the relevant debate.

#### **2. APOLOGIES**

To receive apologies for absence.

#### **3. CHAIR'S REPORT**

**(Oral)**

The Chair to report as appropriate.

#### **4. MINUTES**

To receive, and confirm as a correct record, the public minutes of the meeting of the Committee held on 10 May. To include matters arising and a review of the action log.

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**5. EXTERNAL AUDIT JOINT AUDIT PLAN FOR THE POLICE & CRIME COMMISSIONER AND THE CHIEF CONSTABLE**

To consider a report of the External Auditors regarding the Joint Audit Plan for the Office of the Police & Crime Commissioner and Chief Constable.

**6. INTERNAL AUDIT PROGRESS REPORT 2012/13 and 2013/14**

To consider a report of the Chief Finance Officer to the Police and Crime Commissioner with an overview of internal audit activity against assurance work completed in accordance with the approved audit plan and to provide an overview of the status of 'live' reports.

**7. ANNUAL INTERNAL AUDIT REPORT AND OPINION 2012/13**

To consider a report of the Chief Finance Officer to the Police and Crime Commissioner which provides the Chief Internal Auditor's opinion on the adequacy and effectiveness of the framework of risk management, internal control and governance operated for the year ending 31 March 2013.

**8. TREASURY MANAGEMENT OUTTURN REPORT**

To consider a report of the Chief Finance Officer to the Police and Crime Commissioner which sets out the performance of the treasury management function during 2012/13, including the effects of the decisions taken and the transactions executed in the past year.

**9. POLICIES OF THE OFFICE OF THE POLICE AND CRIME COMMISSIONER AND HAMPSHIRE CONSTABULARY**

To consider a report of the Chief Finance Officer to the Chief Constable regarding the confidential reporting and fraud and corruption policies operating within Hampshire Constabulary and the Office of the Police and Crime Commissioner.

**10. HMIC INSPECTION PROGRAMME 2013/14**

To receive the HMIC Inspection Programme of work for 2013/14.

**11. CODE OF CORPORATE GOVERNANCE**

To consider a report of the Chief Executive to the Police and Crime Commissioner regarding the Code of Corporate Governance for the Police and Crime Commissioner for Hampshire and the Code of Corporate Governance for Hampshire Constabulary.

**12. POLICE AND CRIME COMMISSIONER'S CURRENT RISK MANAGEMENT STRATEGY**

To consider a report of the Chief Executive to the Police and Crime Commissioner which provides the current Risk Management Policy & Strategy, for information.

### **13. EXCLUSION OF PRESS AND PUBLIC**

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 7 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to the financial or business affairs of any authority that hold that information and any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. Further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

### ***PART 2 - MATTERS TO BE CONSIDERED IN PRIVATE***

### **14. RISK MANAGEMENT EXCEPTION REPORT**

To consider a confidential report of the Chief Constable which provides the current status of Risk Management

### **15. INTERNAL AUDIT PROGRESS REPORT 2012/13 AND 2013/14 – INTERNAL AUDIT ISSUES ARISING**

To consider a confidential report of the Chief Finance Officer to the Police and Crime Commissioner which provides the executive summaries of reports issued with 'limited' assurance since the last progress report in May 2013.

#### **ABOUT THIS AGENDA:**

This agenda is available on Police and Crime Commissioner's website ([www.hampshire-pcc.gov.uk](http://www.hampshire-pcc.gov.uk)) and can be provided, on request to 01962 871595, in alternative versions (such as large print, Braille or audio) and in alternative languages.

#### **ABOUT THIS MEETING:**

The press and public are welcome to attend the public sessions of the meeting.

If you have any particular access requirements, for example if you require wheelchair access or a hearing loop, please contact us on 01962 871595 in advance of the meeting to make the necessary arrangements.