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Joint Audit Committee

DATE: Wednesday January 20th 2016

TIME: 1.30pm

VENUE: Main Conference room, Office of the Police & Crime Commissioner, St George's Chambers, St George's Street, Winchester, SO23 8AJ

CONTACT: Shirley Semke, 01962 871595

AGENDA

PART 1 - MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. DECLARATION OF INTERESTS

All members who believe they have a personal or prejudicial interest in any matter to be considered at the meeting must declare that interest and consider whether to leave the meeting whilst the matter is discussed, save for exercising any right to speak. The declaration should be made at the time of the relevant debate.

2. APOLOGIES

H. Thompson (E&Y)

3. CHAIR'S REPORT

(Oral)

The Chair to report as appropriate.

4. MINUTES AND MATTERS ARISING

To agree the minutes of the previous meeting as a correct record, and consider any matters arising.

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5. EXTERNAL AUDIT – AUDIT PROGRESS REPORT 2015/16

To consider the report of the external auditors

6. EXTERNAL AUDIT ANNUAL AUDIT LETTER

To consider the Annual Audit Letter

7. INTERNAL AUDIT PROGRESS REPORT 2015/16

To consider a report of the Chief Internal Auditor on progress to date

8. ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

To consider a report of the Chief Internal Auditor

9. EXTERNAL ASSESSMENT OF INTERNAL AUDIT

To consider a report of the Chief Internal Auditor

10. PROPOSED APPROACH TO INTERNAL AUDIT BENCHMARKING

To consider a report of the Chief Finance Officer

11. ANNUAL REVIEW OF THE EFFECTIVENESS OF THE JOINT AUDIT COMMITTEE

To consider the Annual Report

12. TREASURY MANAGEMENT REPORT

To consider a report of the Chief Finance Officer

13. DATE OF NEXT MEETING/ FORWARD PLAN

The next meeting of the Joint Audit Committee is **Thursday March 17th 2016 at 2pm.**

14. EXCLUSION OF PRESS AND PUBLIC

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 & 7 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to the financial or business affairs of any authority that hold that information and any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. Further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

PART 2 - MATTERS TO BE CONSIDERED IN PRIVATE

15. CONFIDENTIAL MINUTES

To receive, and confirm as a correct record, the confidential minutes of the meeting of the Committee held on 21st September 2015.

16. INTERNAL AUDIT PROGRESS REPORT - CONFIDENTIAL

To consider a confidential report of the Chief Internal Auditor together with copies of the internal audit reports issued since the last report in September 2015.

17. OFFICE OF THE POLICE AND CRIME COMMISSIONER'S STRATEGIC RISK REGISTER UPDATE

To consider a confidential report of the Estates, Strategy and Delivery Director for the Office of the Police and Crime Commissioner which provides the current Risk Register for the Office of the Police and Crime Commissioner.

18. HAMPSHIRE CONSTABULARY'S STRATEGIC RISK REGISTER

To consider a confidential report of the Strategic Risk Manager which provides the current Risk Register for Hampshire Constabulary.

MEETING CLOSED

PART 3 – PRIVATE DISCUSSION WITH INTERNAL AND EXTERNAL AUDITORS (IF REQUIRED)

ABOUT THIS AGENDA:

This agenda is available on Police and Crime Commissioner's website (www.hampshire-pcc.gov.uk) and can be provided, on request to 01962 871595, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting.

If you have any particular access requirements, for example if you require wheelchair access or a hearing loop, please contact us on 01962 871595 in advance of the meeting to make the necessary arrangements.

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