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Joint Audit Committee

DATE: Tuesday March 31st 2015

TIME: 2.00pm

VENUE: Main Conference room, Office of the Police & Crime Commissioner, St George's Chambers, St George's Street, Winchester, SO23 8AJ

CONTACT: Shirley Semke, 01962 871595

AGENDA

PART 1 - MATTERS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. DECLARATION OF INTERESTS

All members who believe they have a personal or prejudicial interest in any matter to be considered at the meeting must declare that interest and consider whether to leave the meeting whilst the matter is discussed, save for exercising any right to speak. The declaration should be made at the time of the relevant debate.

2. APOLOGIES

To receive apologies for absence.

3. CHAIR'S REPORT (Oral)

The Chair to report as appropriate.

4. MINUTES

To agree the minutes of the previous meeting as a correct record, and consider any matters arising.

5. TERMS OF REFERENCE ANNUAL REVIEW

To consider a report by the Chief Executive

6. EXTERNAL AUDIT - PROGRESS REPORT

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To consider the report of the External Auditors regarding the work they have undertaken to date for the year 2014/2015.

7. EXTERNAL AUDIT BRIEF

To review the brief of the External Auditors and discuss as required.

8. EXTERNAL AUDIT EVALUATION

To consider the matter of external audit evaluation.

9. INTERNAL AUDIT CHARTER AND ANNUAL INTERNAL AUDIT PLAN

2015/16

To consider the Internal Audit Charter and proposed internal audit plans for 2015/16 for the Office of the Police and crime Commissioner, Hampshire Constabulary and H3/IBC.

10. INTERNAL AUDIT PROGRESS REPORT 2014/15

To consider a report of the Chief Internal Auditor with an overview of internal audit activity against assurance work completed in accordance with the approved audit plan and to provide an overview of the status of 'live' reports.

11. CODE OF CORPORATE GOVERNANCE

To consider a report of the Chief Finance Officer, review the Code of Corporate Governance for each body and make suggestions for amendments as appropriate.

12. TREASURY MANAGEMENT FOR 2015/16 REPORT

To consider a report by the Chief Financial Officer and approve the Treasury Management Strategy for 2015/16, Annual Investment Strategy for 2015/16, Prudential Indicators for 2015/16, 2016/17 and 2017/18 and the Minimum Revenue Provision.

13. REPORT ON THE CURRENT H3 POSITION

Update from the Chief Financial Officer (verbal)

14. DATE OF NEXT MEETING/ FORWARD PLAN

The next meeting of the Joint Audit Committee - **Thursday June 25th 2015 2pm.**

15. EXCLUSION OF PRESS AND PUBLIC

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 & 7 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to the financial or business affairs of any authority that hold that information and any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

PART 2 - MATTERS TO BE CONSIDERED IN PRIVATE

16. INTERNAL AUDIT PROGRESS REPORT - CONFIDENTIAL

To consider a confidential report of the Chief Internal Auditor together with copies of the internal audit reports issued since the last report in December 2014.

17. CONFIDENTIAL MINUTES

To receive, and confirm as a correct record, the confidential minutes of the meeting of the Committee held on 4th December 2014.

18. OFFICE OF THE POLICE AND COMMISSIONER'S STRATEGIC RISK REGISTER UPDATE

To consider a confidential report of the Estates, Strategy and Delivery Director for the Office of the Police and Crime Commissioner which provides the current Risk Register for the Office of the Police and Crime Commissioner.

19. HAMPSHIRE CONSTABULARY'S STRATEGIC RISK REGISTER

To consider a confidential report of the Strategic Risk Manager which provides the current Risk Register for Hampshire Constabulary.

MEETING CLOSED

PART 3 – PRIVATE DISCUSSION WITH INTERNAL AND EXTERNAL AUDITORS (IF REQUIRED)

ABOUT THIS AGENDA:

This agenda is available on Police and Crime Commissioner's website (www.hampshire-pcc.gov.uk) and can be provided, on request to 01962 871595, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions

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